

PROCEDURE FOR THE 6TH GRADE TO COME TO THE VALLEY YOUTH CENTER

Your Child Must:

1. Bring a note to the school office on Friday's at the beginning of the school day (in the morning).

Note Example: I give my child _____ permission to attend the Valley Youth Center after school. The note must be signed and dated.

2. Your child's name will be put on a list in the Murray Avenue Office stating that they will attending the Valley Youth Center after school on Friday.
3. At dismissal your child will meet in the cafeteria and will be given a walking pass by the Murray Avenue staff member in charge.
4. When the Murray Avenue Staff Member in Charge walks the children to the Youth Center the list is turned into the Parent Volunteers at the Center.
5. All Children are check in again against the list. This serves as a "double check" and is for your child's safety.
6. We check to see if we have an Emergency Form filled out for your child. If we do not, and it is your child's second visit, a call is placed to your home. Another form is sent home asking that the form is filled out or return will not be permitted.
7. If your child is driven to the Youth Center your child will have to sign in on the sheet as a "drop off student" as they enter the Center.
8. Spending Money: \$5.00 and \$10.00 is more than adequate as snacks, beverages and food is sold weekly.
9. Games: Are set on "FREE PLAY" and we try to have each child rotate on each game so that everyone gets a turn. We have 9 arcade games and two machines have over 800 games loaded. We also have the Red Lion Gym available for Basketball and gymnastics for the girls. We have music & jump ropes available for the girls & craft items.
10. Sign out: You **MUST** sign your child out of the Valley Youth Center. If another parent is picking up your child, they will have to sign your child out and your child will need to send a note informing us. We will also need a phone message on our answering machine on that Friday informing us. This is for everyone's safety.

IMPORTANT:

1. Please go over the PROCEDURE with your child.
2. Please fill out the Emergency Contact & Medical Form as soon as possible so that in the event of an emergency we know how to contact you.
3. If for some reason you cannot get through to the Valley Youth Center, in case of emergency you can call the following Board members.

Valley Youth Center 215-938-5202

If a Student Volunteer Answers the Phone, ask for an Adult Board member in Charge.

www.Valleyyouthcenter.net

Denise Kuritz – President – 267-784-0278

Deb Indictor – Vice President – 215-317-3138

Denise Hewish – Vice President – 215-316-1531

Joanne Chester – Vice President – 267-987-1134